



Registered Charity No: 1128799

23rd September 2015

Dear Parents

Welcome, especially to all our new parents, the first few weeks have gone so fast. The children have all settled in really well.



Over the summer we have recruited a few new members of staff which are great additions to our already excellent staff team. You may already know that we have also gone through a re-structure and the new appointments are as follows:

Debbie	Manager
Wendy and Mel	Pre-School Supervisors
Sandra and Lorraine	After-School and Breakfast Club Supervisors
Alex	Holiday Club Supervisor
Shirley	Breakfast Club Assistant as well as After School
Steph	Pre-School Assistant
Patricia	Pre-School/After School Assistant
Julie	Pre-School/After School Assistant
George	After- School Assistant
Jessica	After- School Assistant



We want to remind parents that staff and parents at The Hollies are not allowed to park in the staff car park at any time. Please could you park on Hazelbadge Road and take care to watch children when they are walking through the car park, school staff may be leaving at the same time.



We would like to remind parents that we need to know if your children will not be coming into breakfast and afterschool clubs for any reason, i.e. sickness, collected by friends and grandparents etc.. Please could you ring us on the main number 01625 850176. We also need to know of any accidents that have happened at home prior to coming into The Hollies. A home incident form needs to be completed. So if your child has had a bump/accident please could you make a member of staff aware and they will ask you to complete a form.



Please can we remind parents that if your child is taking part in afterschool activities at the school please could you let us know and what the arrangements are for collecting them. Rachel looks at the Lower Park Bulletin each week when preparing the collection sheets so we know when clubs are on. We just need to know your child's routine clubs.



Fundraising

We are looking to do some fundraising events over the next few months as primarily we need to replace the outside play surface of the pre-school which as you can imagine will be very expensive. We have a few ideas lined up i.e. 'Autumn Allsorts' which will be a large second hand sale. 'A morning at the legion' which will be a coffee morning and also a sales event. 'Staff 3 peaks challenge'. 'Christmas themed items for sale created by the children'. With any type of fundraising we need as much help as possible to make any event successful and also we welcome any ideas that you may have. We will be in touch with any firm dates for any events shortly and hope that you will be able to support us but please get in touch if you have any other fundraising ideas.

As always if you have any questions please do not hesitate in contacting any member of the Hollies team.

Many thanks,
All the Hollies Staff